

AMAURY LAPORTE

Citizenship : American and French (dual) **E-mail :** amaury@alaporte.net

SUMMARY

- Excellent written and oral **communication skills** in both **English and French (bilingual)**.
- **Hard-working** and **committed**, reliable team player with strong **management** experience.

EXPERIENCE

EMBASSY OF FRANCE - CULTURAL SERVICES (www.frenchculture.org)	New York, NY	Mar. 2007- Present
Press Attaché <ul style="list-style-type: none">• Wrote press releases and prepared daily press reviews for a wide variety of French cultural events.• Created and maintained detailed database, press contacts rose from 200 to more than 2,000.• Involved in running and updating the Embassy's cultural website as deputy webmaster.• Translated and wrote official speeches in English for political figures (Bernard Kouchner, Jack Lang...).• Photographed Embassy events and receptions.		
EMBASSY OF FRANCE - PRESS OFFICE (www.ambafrance-us.org/publi)	Washington, DC	July 2003- Feb. 2006
Managing Editor, News from France <ul style="list-style-type: none">• Selected topics, wrote and edited articles, and did layout for Embassy's tri-weekly newsletter.• Interviewed, recruited and supervised 6 to 8 French and American interns year round.• Increased circulation from 7,300 to 11,000+. Subscribers include U.S. Cabinet and Congress members.• Translated official speeches for Ambassador Jean-David Levitte (French to English).		
Public Affairs Assistant (intern) <ul style="list-style-type: none">• Researched and wrote articles for <i>News from France</i>, including several front page stories.• Gave Embassy tours to large college student groups, fielded their questions on France and French policy.• Summarized federal government briefings and reviewed U.S. press coverage for French Foreign Ministry.		Aug. 2002- Dec. 2002
WORLD BANK (www.worldbank.org)	Washington, DC	May 2003
Bilingual Administrative Assistant (Manpower staffing agency) <ul style="list-style-type: none">• Completed several assignments requiring advanced bilingual and computer skills (including press reviews).		
VOICE OF AMERICA - FRENCH TO AFRICA (www.voanews.com)	Washington, DC	May 2003
Radio Journalist (intern) <ul style="list-style-type: none">• Wrote and recorded articles for broadcast to French-speaking Africa (current affairs, technology...).• Mastered basic recording techniques for radio broadcast: editing, working with multiple tracks...		
PUBLIC FORUM INSTITUTE (PFI) (www.publicforuminstitute.org)	Washington, DC	Aug. 1998- Oct. 1998
Research Assistant (intern) <ul style="list-style-type: none">• Assisted in the organization of public forums presided by members of Congress.• Researched forum topics, wrote ads, invitations, quizzes for forum audiences, press releases and op-ed.		

EDUCATION

UNIVERSITY OF NOTTINGHAM BUSINESS SCHOOL (www.nottingham.ac.uk)	Nottingham, U.K.	Sept. 2000- Sept. 2001
Master of Arts in Strategic Management with distinction, Dec. 2001 <ul style="list-style-type: none">• Studied key managerial disciplines in one of the United Kingdom's top five business schools.• Thesis on the commercialization of disruptive technologies (ex: fuel-cells), online at thesis.alaporte.net.		
INSTITUT D'ETUDES POLITIQUES (SCIENCES-PO) (www.sciences-po.fr)	Paris, France	Oct. 1996- July 1999
Master in International Business cum laude ("mention lauréat", top 5% of year), July 1999 <ul style="list-style-type: none">• Studied international business, economics, geopolitics and law at France's leading political college.		

SKILLS

Language skills: **English** (native speaker), **French** (native speaker), **Spanish** (intermediate)
Computer skills: Advanced knowledge of Dalet (audio recording), Lotus Approach, PhotoImpact, **Photoshop**, **PowerPoint**, Presentations, Excel, **QuarkXPress**, Quattro Pro, **Word**, WordPerfect, html editors...